



## U.S. Citizenship and Immigration Services

Office of Transformation  
Coordination

Dear American Immigration Lawyers Association members,

Beginning March 30, 2015, legal representatives may electronically file a Form I-90, Application to Replace Permanent Resident Card, using the [USCIS Electronic Immigration System \(USCIS ELIS\)](#). The Form I-90 is the first form available in a technically upgraded and simplified USCIS ELIS.

USCIS ELIS streamlines the Form I-90 application process by allowing attorneys and accredited representatives to:

- File a Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative, in USCIS ELIS; and complete the Form I-90 to include uploading evidence;
- Obtain clients' review, approval, and signature on the Form G-28 and Form I-90 electronically;
- Pay for a client's application through USCIS ELIS; and
- View USCIS notices electronically in USCIS ELIS.

**Note:** Attorneys and accredited representatives *must* create a new attorney or accredited representative account in the upgraded system.

After March 30, we will shut down the existing Form I-90 e-filing system and will accept electronic Form I-90 filings only in USCIS ELIS. We will complete processing of all cases previously filed in the existing e-filing system.

Please note that you cannot terminate an attorney-client relationship in USCIS ELIS yet. We plan to offer this termination option at the end of April 2015 and will notify you as soon as it is available. In the meantime, if you need to terminate an attorney-client relationship, please submit a written request to the address below:

U.S. Department of Homeland Security  
PO Box 25920  
Overland Park, KS 66225

To give you more information about what attorneys and accredited representatives can do with the Form I-90 in USCIS ELIS, we will host two webinars. We will send out invitations soon, along with instructions on how to register. We look forward to engaging with you during these webinars.

Sincerely,

A handwritten signature in black ink that reads "Kathleen M. Stanley". The signature is written in a cursive style with a long, sweeping underline.

Kathleen M. Stanley

Chief, USCIS Office of Transformation Coordination